MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT
10/14/2026 Board Meeting Minutes
Montgomery County Government Center
1580 Constitution Row - Suite E
Crawfordsville, IN 47933
(Live streaming/recordings available at youtube.com/@MontgomeryCountyIndianaGovt)

Board members present: President Dan Guard, Vice President Mike Warren, Treasurer Joyce Grimble, Greg Morrison, David Reeves
Also present: Justin Saathoff - BCS Management; Tyler Nichols - Taylor, Minnette, Schneider, and Clutter P.C.; Amy Moore - VS Engineering; Amy Cating - In the Black Bookkeeping

Call to Order - President Dan Guard called the meeting to order at approx. 4:00pm. A quorum was present.

Note: This meeting was recorded and streamed on YouTube without video (audio only) due to technical difficulties.

I. Management & Administration:

A. Minutes & Board Meeting Schedule

Minutes for regular session 9/9/2026 were provided by BCS Management for Board approval. *David Reeves made the motion to approve the minutes as presented. Seconded by Dan Guard. Motion passed 5-0.*

B. Treasurer's Report: Operating Fund Bank Balance = $142,413.74 | Grinder Pump Maintenance Fund Balance = $48,327.61 | Capital Fund Balance = $98,009.15

C. Administrative Report - Justin Saathoff, BCS Management

1. Justin Saathoff reported that all notice letters regarding July's illegal discharge have been sent to all commercial and industrial users in the District via certified mail and email.
2. Mr. Saathoff requested the board's permission to change the payment method for BCS Management from paper checks to ACH deposit.

Joyce Grimble made a motion to approve changing the payment method to ACH deposit. Seconded by Mike Warren. Motion carried 5-0.

3. September website data analytics reported approximately 47 unique users, 55 sessions, and 61 page views. There was significant activity outside of the United States. Singapore was reported to have over 2,300 hits to the MCRSD website.

David Reeves made a motion to tighten the website's security and only allowing activity from within the United States. Seconded by Mike Warren. Motion carried 5-0.

4. Mr. Saathoff asked Attorney Tyler Nichols if the insurance renewal was being handled and if anything was needed from administration. Renewal is set for 11/5/26. Mr. Nichols responded that he believed all was in order for the renewal to occur.
5. The planned expansion to Nucor Towers and Structures was briefly discussed.
6. Current monthly allocations are $2,500 to the GPM Fund and $4,000 to the Capital Fund. A recommendation was given to change the monthly allocations to $500 to the GPM Fund and $7,000 to the Capital Fund. A one time transfer of $50,000 from the Operating Fund to the Capital Fund was also recommended.

David Reeves made a motion to approve the recommended allocations and transfer. Seconded by Mike Warren. Motion carried 5-0.

D. Maintenance Report - Tom Astbury, Astbury Water Technology

1. Tom Astbury was unable to be present for the meeting. He did have a brief conversation with Mr. Saathoff and asked him to note a few items.
2. The treatment plant is in full compliance.
3. There are no action items to review or discuss this month.
4. Mr. Astbury did want to note the increased flow on the maintenance report. The average daily flow was 78,000. There were not any known rain events considered significant during this time frame. Mr. Astbury alluded to suspecting the pump and haul program as a possible reason for the increased flow. Mr. Saathoff will ask Mr. Astbury to email the board for further clarification.

II. Project Updates:
None

III. New Business

A. Presentation of Customer Late Fee Waiver Policy - Tyler Nichols, Taylor, Minnette, Schneider, and Clutter P.C.

1. Mr. Nichols presented Resolution 2026-01. This allows the District to waive a late fee for a customer. The customer request must be in writing. This can only be issued one time in a 24 month period.

David Reeves made a motion to approve Resolution 2026-01. Seconded by Greg Morrison. Motion carried 5-0.

B. November MCRSD Meeting - Dan Guard, President

1. President Guard stated that the next scheduled MCRSD meeting is set for Veteran's Day, November 11. The county offices will be closed for the holiday.

Dan Guard made a motion to reschedule November's MCRSD meeting to Tuesday, November 10 at 11:00am. Seconded by Mike Warren. Motion carried 5-0. The time was later changed to 11:30am.

IV. Old Business
None

V. Approval of Claims

A. Account Payable Voucher Claims = $30,268.40

Joyce Grimble motioned to approve the claims payment as presented. Seconded by David Reeves. Motion passed 5-0.

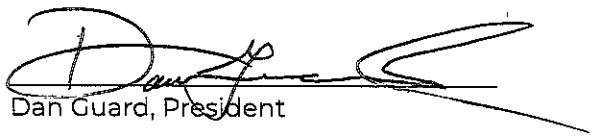
VI. Adjournment

Mr. Reeves inquired about applying solids to an approved field/land. BCS will research to see if the District has a land application permit.

Joyce Grimble moved to adjourn. Seconded by David Reeves. The meeting adjourned at 4:20pm.

Submitted by Justin Saathoff - BCS Management

Approved 10th November 2026



Dan Guard, President