MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT
9/9/2026 Board Meeting Minutes
Montgomery County Government Center
1580 Constitution Row - Suite E
Crawfordsville, IN 47933
(Live streaming/recordings available at youtube.com/@MontgomeryCountyIndianaGovt)

Board members present: Vice President Mike Warren, Treasurer Joyce Grimble, Greg Morrison, David Reeves
Also present: Justin Saathoff - BCS Management; Tyler Nichols - Taylor, Minnette, Schneider, and Clutter P.C.; Tom Astbury - Astbury Water Technology; Amy Moore - VS Engineering; Amy Cating - In the Black Bookkeeping

Call to Order - Vice President Mike Warren called the meeting to order at approx. 4:00pm. A quorum was present.

I. Management & Administration:

A. Minutes & Board Meeting Schedule

Minutes for regular session 8/12/2026 were provided by BCS Management for Board approval. *Greg Morrison made the motion to approve the minutes as presented. Seconded by David Reeves. Motion passed 4-0.*

B. Treasurer's Report: Operating Fund Bank Balance = $174,270.35 | Grinder Pump Maintenance Fund Balance = $45,814.12 | Capital Fund Balance = $93,793.24

C. Administrative Report - Justin Saathoff, BCS Management

1. Justin Saathoff stated that he is withholding any recommendations for transfers or allocation increases having to do with the operating fund until the delayed invoices matter has been resolved. Amy Cating explained that the approved amount at last month's meeting was incorrect. The $13k Astbury invoice had already been removed from the total balance on the claims statement. The approved amount of $73,483.82 should have actually been $86,540.36, and that is what was paid out. BCS will present a formal recommendation in October.
2. Mr. Saathoff commented that he is working with Attorney Tyler Nichols on the insurance renewal.
3. Nucor Tower and Structures has contacted the District regarding a newly installed boiler. Amy Moore will be reaching out to them to evaluate the situation.
4. Mr. Nichols will be presenting the newly drafted one-time customer late fee waiver in October.
5. 2 liens were filed on 9/9/26.
6. August website data analytics reported the following: 75 users, 90 sessions, and 163 views. Activity from outside of the US has decreased significantly.

D. Maintenance Report - Tom Astbury, Astbury Water Technology

1. Tom Astbury previously shared a copy of the monthly maintenance report via email.
2. In July, the average daily flow was 60,000 gpd with a maximum daily flow of 86,000 gpd and a minimum of 41,700. The facility capacity is 100,000 gpd.
3. As previously reported, there was an illegal discharge during the last week of July. This caused one Ammonia-Nitrogen and four C. Biochemical Oxygen Demand exceedances for the month. Propylene Glycol was found at over 1100 parts per million in the effluent sample. This briefly upset the plant, but it was able to recover in a

matter of days. Astbury will send out notices to all industrial and commercial customers. All information has been submitted to IDEM.

4. Generator annual preventive maintenance was performed on August 17. All units performed well with the exception of one PLC screen near the Nucor Towers project. A quote for repair/replacement is forthcoming.
5. Action Items - NPDES Permit Renewal: The renewal paperwork for the NPDES permit is due February 1, 2027. This is required every five years. Astbury has completed this paperwork in the past for a flat fee of $1,250, including the permit renewal fee.

Joyce Grimble made a motion to approve the IDEM permit renewal. Seconded by David Reeves. Motion carried 4-0.

6. 7 E/One grinder pumps were reported to be in inventory and 7 locates were performed for the month.

II. Project Updates:
None

III. New Business
None

IV. Old Business
None

V. Approval of Claims

A. Account Payable Voucher Claims = $76,802.11

Joyce Grimble motioned to approve the claims payment as presented. Seconded by David Reeves. Motion passed 4-0.

VI. Adjournment

David Reeves moved to adjourn. Seconded by Greg Morrison. The meeting adjourned at 4:14pm.

Submitted by Justin Saathoff - BCS Management

Approved Oct. 14 2026

~~Dan Guard~~, President
Mike Varner, VP