

MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT
7/8/2026 Board Meeting Minutes
Montgomery County Government Center
1580 Constitution Row - Suite E
Crawfordsville, IN 47933

(Live streaming/recordings available at youtube.com/@MontgomeryCountyIndianaGovt)

Board members present: President Dan Guard, Vice President Mike Warren, Treasurer Joyce Grimbale, Greg Morrison

Also present: Justin Saathoff - BCS Management; Tyler Nichols - Taylor, Minnette, Schneider, and Clutter P.C.; Tom Astbury - Astbury Water Technology; Amy Moore - VS Engineering

Call to Order - President Dan Guard called the meeting to order at approx. 4:00pm. A quorum was present.

I. Management & Administration:

A. Minutes & Board Meeting Schedule

Minutes for regular session 6/10/2026 were provided by BCS Management for Board approval. *Joyce Grimbale made the motion to approve the minutes as presented. Mike Warren seconded. Motion passed 4-0.*

B. Treasurer's Report: Operating Fund Bank Balance = \$204,647.46 | Grinder Pump Maintenance Fund Balance = \$40,788.46 | Capital Fund Balance = \$85,376.17

C. Administrative Report - Justin Saathoff, BCS Management

1. Justin Saathoff stated that he is withholding any recommendations for transfers or allocation increases having to do with the operating fund until next month given the amount of claims that were presented for June.
2. Guidance was requested from the attorney regarding the annual USIC service payment. Attorney Tyler Nichols specified that he will be reaching out to USIC to make an offer to pay for half of the payment due to the fact that MCRSD terminated the contract prior to the first six months of the year.
3. Mr. Saathoff presented the monthly website analytics report. The report showed significant bot activity from Singapore. Security and safety measures and concerns were discussed. A conversation with BCS's IT team will be had to assess the current risk and if any additional action is required at the moment.
4. The IDEM questionnaire will be submitted as soon as one final piece of county information is clarified.

D. Maintenance Report - Tom Astbury, Astbury Water Technology

1. Tom Astbury previously shared a copy of the monthly maintenance report via email.
2. May daily flow totals averaged 60,200 gallons with a maximum daily flow of 103,200 gallons. The treatment plant has a surge capacity of 200,000 gallons. Zero violations to report.
3. The District currently has 7 grinder pumps in inventory.
4. This is the first month of Astbury performing the locates for the District. Astbury received 15 normal tickets. No emergency tickets to report.
5. New Business - SBR #2 Decanter: The replacement actuator and limit switch were installed in the decanter on June 8, but something is causing the actuator to bind upon the open-close cycle. Aqua-Aerobic shipped another actuator as it is still under warranty. The new actuator was installed on June 30, but the issue remained. It was

recommended by Aqua-Aerobic to partially draw-down SBR #2 to perform a detailed inspection of the decanter and its internal components via johnboat. Astbury performed the drawdown and inspection on July 1 and 2 and removed at least 50 pounds of grit and debris from the unit. The binding issue still remains. Aqua-Aerobic is sending out a tech next week. Astbury continues to be in contact with Aqua-Aerobic and Indiana Pump Works (IPW) regarding a quote for a spare decanter to allow a swap of malfunctioning unit for a full offsite evaluation and the installation of pedestal bases for the use of a davit crane in the event of removal for evaluation or repair of the decanters or mixers.

6. Old Business - Sludge Dewatering Cost Savings: Astbury will evaluate cost savings opportunities as costs continue to escalate for roll off rental and transportation.
7. Mr. Astbury reported an internal issue causing a batch of invoices in 2025 to not be issued to the District. The old invoices total approx. \$50,000. President Guard addressed the issue stating that he received communication from Mr. Astbury regarding the unpaid invoices and suggested removing these particular invoices from the claims statement and addressing them at next month's meeting. He questioned Mr. Astbury specifically regarding two invoices; one for approx. \$13k and another for approx. \$25k. Mr. Astbury explained that the \$25k project was the SBR#1 floating decanter. It was an ongoing project that started in October and was not completed until February. It involved an enormous amount of troubleshooting and programming. Subcontractors were also used in the project. While it saved money on the cost of the part, the non-explosion proof actuator made the project extremely complex. Treasurer Joyce Grimble questioned why the District was invoiced in 2025 when the project wasn't completed until February 2026. Mr. Astbury agreed that it should have been invoiced differently and explained that it was invoiced when the project was believed to be completed, yet the troubleshooting, programming, and retrofitting continued. The \$13k invoice was for when lift station 1A was not operable. Astbury is willing to eliminate the \$13k invoice in lieu of payment for the remaining invoices.

Dan Guard made a motion to remove the list of old, unpaid Astbury invoices totaling \$50,701.06 from the claims statement and address them at the next meeting. Seconded by Joyce Grimble. Motion carried 4-0.

II. Project Updates:

None

III. New Business

None

IV. Old Business

None

V. Approval of Claims

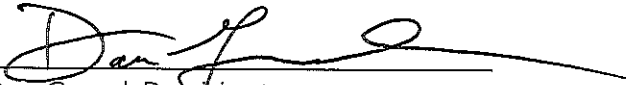
A. Account Payable Voucher Claims = \$36,594.42 (adjusted from the removal of Astbury's old claims)

Greg Morrison motioned to approve the claims payment as presented. Seconded by Joyce Grimble. Motion passed 4-0.

VI. Adjournment

Joyce Grimble moved to adjourn. Seconded by Dan Guard. The meeting adjourned at 4:27pm.

Approved 8-12- 2026



Dan Guard, President