

MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT
4/8/2026 Board Meeting Minutes
Montgomery County Government Center
1580 Constitution Row - Suite E
Crawfordsville, IN 47933

(Live streaming/recordings available at youtube.com/@MontgomeryCountyIndianaGovt)

Board members present: Vice President Mike Warren, Treasurer Joyce Grimble, Greg Morrison, David Reeves

Also present: Justin Saathoff - BCS Management; Tyler Nichols - Taylor, Minnette, Schneider, and Clutter P.C.; Tom Astbury - Astbury Water Technology

Call to Order - Mike Warren called the meeting to order at approx. 4:00pm. A quorum was present.

I. Management & Administration:

A. Minutes & Board Meeting Schedule

Minutes for regular session 3/11/2026 were provided by BCS Management for Board approval. *David Reeves made the motion to approve the minutes as presented. Joyce Grimble seconded. Motion passed 4-0.*

B. Treasurer's Report: Operating Fund Bank Balance = \$224,388.45 | Grinder Pump Maintenance Fund Balance = \$32,111.37 | Capital Fund Balance = \$22,974.57

C. Administrative Report - Justin Saathoff, BCS Management

1. Justin Saathoff reported cash balances running at approx. 6.1x regular operating claims (excluding pass-throughs, based on a 6-month rolling average) for the operating fund.
2. USIC received the termination notice dated 3/27/26. Astbury Water Technology may begin locate services for the district beginning 5/26/26. A transfer of services will be submitted to 811.
3. MCRSD website data analytics were presented. There were 141 total visits and 287 pages viewed in March.

D. Maintenance Report - Tom Astbury, Astbury Water Technology

1. Tom Astbury previously shared a copy of the monthly maintenance report via email.
2. February daily flow totals averaged 37,000 gallons of effluent and 47,000 gallons of influent resulting in a maximum daily flow of 79,000 gallons and a minimum of 18,000 gallons. All removal percentages were above 98%.
3. A valve cover along SR 32 was replaced on March 24.
4. A new flight pump was received and installed at the influent lift station on March 26. All lift stations are now operating off of 2 pumps. A spare pump was recommended for purchase in the future. The approximate cost of a new pump is \$16,000 with a current lead time of 60 to 90 days. Lift station 1A would likely be the next pump to be replaced as it is approximately 15 years old and is under heavy use receiving 80% of the flow.
5. Parts have been ordered for the dissolved oxygen sensor project that was approved in the last meeting.
6. RTC Mechanical has been engaged to upsize the return duct work that is causing strain on the furnace.

Joyce Grimble questioned which fund would be used if a new pump was purchased. BCS recommended using the Capital fund, as the GP Maintenance fund should primarily be used for grinder pumps.

Greg Morrison made a motion to approve the purchase of a spare pump for the lift stations. Joyce Grimble seconded the motion. Motion carried 4-0.

II. Project Updates:

None

III. New Business

A. Internal Controls Resolution - Justin Saathoff, BCS Management

1. The Internal Controls Resolution was presented to the board for approval as required by the SBOA. Attorney Tyler Nichols reviewed highlights of the resolution and accompanying policies for the board.

David Reeves made a motion to approve Resolution 1-2026 as presented. Greg Morrison seconded the motion. Motion carried 4-0.

IV. Old Business

None

V. Approval of Claims

A. Account Payable Voucher Claims = \$190,742.80 (reported in board meeting)

B. Actual Account Payable Voucher Claims = \$37,760.48

Joyce Grimble motioned to approve the claims payment as presented. David Reeves seconded the motion. Motion passed 4-0.

VI. Adjournment

Joyce Grimble moved to adjourn. David Reeves seconded the motion. Motion passed 4-0. The meeting adjourned at 4:17pm.

Submitted by Justin Saathoff - BCS Management

Approved 5/13 2026



Dan Guard, President