

MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT
2/11/2026 Board Meeting Minutes
Montgomery County Government Center
1580 Constitution Row - Suite E
Crawfordsville, IN 47933

(Live streaming/recordings available at youtube.com/@MontgomeryCountyIndianaGovt)

Board members present: Chairman Dan Guard, Treasurer Joyce Grimble, David Reeves

Also present: Justin Saathoff - BCS Management; Tyler Nichols - Taylor, Minnette, Schneider, and Clutter P.C.; Amy Moore - VS Engineering; Tom Astbury - Astbury Water Technologies; Amy Cating - In the Black

Call to Order - Dan Guard called the meeting to order at 4:00pm. A quorum was present.

I. Management & Administration:

A. Minutes & Board Meeting Schedule

Minutes for regular session 12/10/2025 and special session 1/16/2026 were provided by BCS Management for Board approval. *Joyce Grimble made the motion to approve the minutes as presented. David Reeves seconded. Motion passed 3-0.*

B. Treasurer's Report: Operating Fund Bank Balance = \$174,820.86 | Grinder Pump Maintenance Fund Balance = \$25,943.38 | Capital Fund Balance = \$40,763.37

Treasurer Joyce Grimble stated that an error was made in the allocations from the Operating Fund to the Capital Fund and GPM Fund. Recently the board approved increasing the allocations to the Capital Fund from \$1,000 to \$4,000 and to the GPM Fund from \$1,000 to \$2,500. The combined total of \$5,000 went to the Capital Fund and \$3,500 to the GPM Fund. The board agreed by common consent to keep the deposited funds and to change to the approved amount moving forward.

C. Administrative Report - Justin Saathoff, BCS Management

1. Justin Saathoff previously shared a copy of the monthly administration report via email. Cash balances ended the month at a healthy 4.9x regular operating claims (excluding pass-throughs, based on a 6-month rolling average) for the operating fund.
2. An important board discussion will be had regarding locates services.
3. Amy Cating has completed the Annual Financial Report.

D. Maintenance Report - Tom Astbury, Astbury Water Technologies

1. Tom Astbury previously shared a copy of the monthly maintenance report via email and also handed out a physical copy at the meeting.
2. December flow totals, and average of 34,500 gallons, include data from the newly installed flow meter.
3. A TSS exceedance was noted for November and December due to a faulty actuator, which has since been resolved.
4. The Influent Lift Station, located at the treatment plant, had one pump fail and the remaining pump has had issues with frequent clogging. The District has been operating with no spare pumps in the inventory. Pump #2 from South Lift Station 1B was moved to the Influent Lift Station. A longer lifting cable was necessary for installation and was purchased for \$3,576.50. Due to long lead times, a new pump was also ordered for \$18,835.85.

David Reeves made a motion to approve the purchases of a new pump and lifting cable for \$22,412.35. Dan Guard seconded the motion. Motion carried 3-0.

5. The Effluent Cloth Filter media has been replaced and additional consumable filter cloth was purchased for \$2,038.95.

Joyce Grimble made a motion to approve the purchase of the additional cloth. David Reeves seconded the motion. Motion carried 3-0.

6. Astbury responded to a grinder pump service call at 3994 E SR32. They were unable to locate the pump in the nighttime. Astbury returned the next day and found that the grinder pump had been buried. The pump was excavated and it was found that the lid was damaged. Astbury recommended passing the service call invoice to the customer.

II. Project Updates:

None

III. New Business

None

IV. Old Business

A. USIC Locates Services Discussion - Dan Guard, President

1. Attorney Tyler Nichols stated that the USIC contract contains an automatic annual renewal with termination rights and negotiations for scope of work. It also currently contains clauses for limited liability.
2. Astbury's locates services proposal will be discussed as an option at next month's meeting.
3. 525 tickets were completed with USIC in 2025 resulting in a total payment just over \$17,000.
4. The current USIC contract has an annual increase of 4% to all fees. It was reported that the current fees appear to be inflated.

V. Approval of Claims

A. Account Payable Voucher Claims = \$36,669.36

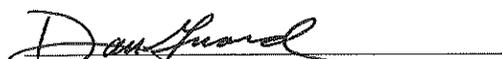
Joyce Grimble motioned to approve the claims payment as presented. David Reeves seconded the motion. No further discussion. Motion passed 3-0.

VI. Adjournment

David Reeves moved to adjourn. Dan Guard seconded the motion. Motion passed 4-0. The meeting adjourned at 4:22pm.

Submitted by Justin Saathoff - BCS Management

Approved 3-11 2026


Dan Guard, President