

MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT
12/10/2025 Board Meeting Minutes
Montgomery County Government Center
1580 Constitution Row - Suite E
Crawfordsville, IN 47933

(Live streaming/recordings available at youtube.com/@MontgomeryCountyIndianaGovt)

Board members present: Chairman Dan Guard, VP Mike Warren, Treasurer Joyce Grimble, David Reeves

Also present: Chris Kellner - BCS Management; Tyler Nichols - Taylor, Minnette, Schneider, and Clutter P.C.; Amy Moore - VS Engineering; Tom Astbury - Astbury Water Technologies

Call to Order - Dan Guard called the meeting to order at 4:00pm. A quorum was present.

I. Management & Administration:

A. Minutes & Board Meeting Schedule

Minutes for 11/12/2025 were provided by BCS Management for Board approval. *David Reeves made the motion to approve the minutes as presented. Mike Warren seconded. Motion passed 4-0.*

B. Treasurer's Report: Operating Fund Bank Balance = \$123,623.56 | Grinder Pump Maintenance Fund Balance = \$17,394.68 | Capital Fund Balance = \$30,611.54

C. Administrative Report - Chris Kellner, BCS Management

1. Chris Kellner previously shared a copy of the monthly administration report via email. Cash balances ended the month at a healthy 3.5x regular operating claims (excluding pass-throughs, based on a 6-month rolling average) for the operating fund.
2. Claims elevated primarily due to grinder pump purchases and insurance renewal.

D. Maintenance Report - Tom Astbury, Astbury Water Technologies

1. Tom Astbury reported an E. coli exceedance during the month of October. This was due to an actuator issue inside of the floating decanter. A new actuator has been received and will replace the current one. This is the first exceedance in 2 years.
2. The flow meter was replaced on November 19, 2025. This will provide minute by minute flow readings.
3. The influent flow rate in October was 65,700 gallons per day (GPD), which is 65% of the average daily flow capacity. Maximum flow was reported at 106,000 GPD. Minimum flow was reported at 32,000 GPD.
4. Preventative maintenance was performed on November 18, 2025 by Riggins on the headworks of the system to prevent freezing during the winter months.
5. The new Xlem pump was installed as pump #2 in the south lift station 1B (Nucor expansion). A high amperage rate was noticed directly thereafter. The pump has been turned off and is awaiting further inspection.
6. An inspection of the wet wells will be performed to learn if jetting and cleaning is to be recommended at this time.
7. A quote of approx. \$1800 will be presented from Riggins addressing an issue with the HVAC system at the next meeting.

II. Project Updates:

None

III. New Business

A. Capital Fund and GPM Fund Allocations - Chris Kellner, BCS Management

1. With healthy fund operating balances and in preparation of aging grinder pumps currently in use, Chris Kellner recommended to the board an increase of regular monthly allocations from the operating budget to the capital fund from \$1k to \$4k and to the GPM fund from \$1k to \$2500.

Dan Guard made a motion to approve the increase of monthly allocations as recommended. Mike Warren seconded the motion. No further discussion. Motion carried 4-0.

B. Mace and Linnsburg SRF Application - Amy Moore, VS Engineering

1. Amy Moore made the recommendation to the board to place the Mace and Linnsburg project on hold due to the number of units involved, the overall cost, the lack of grant funding, and updated/changed county ordinances regarding allowances and availability.

No action was taken by the board, as President Dan Guard agreed with the recommendation.

IV. Old Business

None

V. Approval of Claims

A. Account Payable Voucher Claims = \$107,109.32

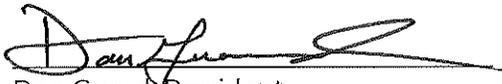
Joyce Grimble motioned to approve the claims payment as presented. Mike Warren seconded. No further discussion. Motion passed 4-0.

VI. Adjournment

Joyce Grimble moved to adjourn. Mike Warren seconded. Motion passed 4-0. The meeting adjourned at 4:13pm.

Submitted by Justin Saathoff - BCS Management

Approved 2/11/ 2026


Dan Guard, President