

**MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT**  
**10/8/2025 Board Meeting Minutes**  
**Montgomery County Government Center**  
**1580 Constitution Row - Suite E**  
**Crawfordsville, IN 47933**

(Live streaming/recordings available at [youtube.com/@MontgomeryCountyIndianaGovt](https://youtube.com/@MontgomeryCountyIndianaGovt))

Board members present: Chairman Dan Guard, VP Mike Warren, Greg Morrison, (Absent - Treasurer Joyce Grimble and David Reeves)

Also present: Chris Kellner - BCS Management; Tyler Nichols - Taylor, Minnette, Schneider, and Clutter P.C.; Tom Astbury - Astbury Water Tech

**Call to Order** - Dan Guard called the meeting to order at 4:00pm. A quorum was present.

**I. Management & Administration:**

**A. Minutes & Board Meeting Schedule**

Minutes for 09/10/2025 were provided by BCS Management for Board approval. *Greg Morrison made the motion to approve the minutes as presented. Mike Warren seconded. Motion passed 3-0.*

**B. Treasurer's Report:** Operating Fund Bank Balance = \$138,618.51 | Grinder Pump Maintenance Fund Balance = \$15,385.18 | Capital Fund Balance = \$28,453.29

**C. Administrative Report - Chris Kellner, BCS Management**

- i. Chris Kellner shared a copy of the monthly administration report. Cash balances ended the month at a healthy 3.64x regular operating claims (excluding pass-throughs, based on a 6-month rolling average) for the operating fund. The Capital fund was reduced by \$16,000 for the purchase of a Xylem pump for the lift station. Once the RDC loan has been paid off in November, it will result in an extra approximately \$4,500 monthly to be split between the maintenance and capital funds.
- ii. In preparation of the removal of USIC as the locates vendor, Astbury Water Tech submitted a proposal of locate services to the county on 10/7/2025.
- iii. House Enrolled Act 1459 required IURC to issue specific guidance on reporting and compliance requirements for the new utility asset management and board training regulations. The GAO showed a favorable timeline for this district. A survey report would not be due until July 1, 2029.
- iv. Justin Saathoff was introduced as a new BCS employee.

**D. Maintenance Report - Tom Astbury, Astbury Water Technologies**

1. Tom Astbury reported they are still in process of replacing the flow meter. Elevated flows are a result of using influent meter readings. This is noted on all IDEM reporting. Current flows are reflecting 70,000 gallons per day when the actual number is closer to 50,000 gpd. The treatment plant continue to operate in full compliance. All regulated parameter removal percentages exceeded 98%.
2. Last month, an aeration hose off of Sequencing Batch Reactor (SBR) #1 failed and had to be replaced. The aeration hose provides air to the diffusers. A decant actuator has also recently malfunctioned. A conversion kit is needed for the repair. The total cost of the kit is \$3,158.66. Furthermore, the soffit and some ceiling tiles have been damaged at the control building. Fairfield Roofing has given an estimate totaling \$920 for the repair. Mr. Astbury requested approval for those two items.

Motion to approve \$3,158.66 for the actuator repair and \$920 for the roof repair made by Mike Warren. Greg Morrison seconded. Motion passed 3-0.

**II. Project Updates:**

None

**III. New Business**

**A. BCS Contract Renewal - Lana Beregszazi, BCS Management**

*Chairman Dan Guard made a motion to table this item until November when the full board is present. Mike Warren seconded. Motion passed 3-0.*

**IV. Old Business**

**A. Proposed Resolution for No More Metering - Chris Kellner, BCS Management**

*Chairman Dan Guard made a motion to table this item until November. Mike Warren seconded. Motion passed 3-0.*

**V. Approval of Claims**

**A. Account Payable Voucher Claims = \$42,778.08**

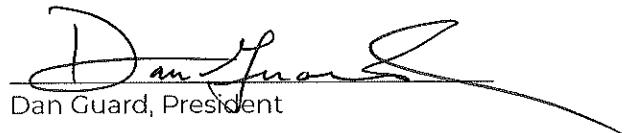
*Greg Morrison motioned to approve claims payment as presented. Mike Warren seconded. No further discussion. Motion passed 3-0.*

**VI. Adjournment**

*Mike Warren moved to adjourn. Greg Morrison seconded. Motion passed 3-0. The meeting adjourned at 4:13pm.*

Submitted by Chris Kellner - BCS Management

Approved 11-12 2025



Dan Guard, President