

MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT

8/13/2025 Board Meeting Minutes

Montgomery County Government Center

1580 Constitution Row - Suite E

Crawfordsville, IN 47933

(Live streaming/recordings available at youtube.com/@MontgomeryCountyIndianaGovt)

Board members present: Chairman Dan Guard, VP Mike Warren, Greg Morrison (Absent - Treasurer Joyce Grimble, David Reeves)

Also present: Chris Kellner - BCS Management; Tyler Nichols - Taylor, Minnette, Schneider, and Clutter P.C.; Amy Moore - VS Engineering; Tom Astbury - Astbury Water Tech

Call to Order - Dan Guard called the meeting to order at 4:01pm. Quorum present.

I. Management & Administration:

A. Minutes & Board Meeting Schedule

Minutes for 07/09/2025 were provided by BCS Management for Board approval. *Greg Morrison made the motion to approve the minutes as presented. Mike Warren seconded. Motion passed 3-0.*

B. Treasurer's Report: Operating Fund Bank Balance = \$152,483.45 | Grinder Pump Maintenance Fund Balance = \$11,841.71 | Capital Fund Balance = \$42,515.27

C. Administrative Report - BCS Management

- i. Kellner shared a copy of the monthly administration report. Cash balances ended the month at a healthy 3x regular operating claims for the operating fund, the grinder pump maintenance fund is ticking up towards the \$15k mark (5 grinder pump reorder amount), the capital fund is approaching \$50k - all good progress. A net operating surplus of \$11,845.49 for the month was reported, bringing the YTD surplus to \$35,843.12. Cash flow was significantly improved as Nucor paid their overdue balances of approximately \$43k.
- ii. Kellner presented a mid-year budget review taking the start of year budget compared to actuals, reviewing the positive and negative variances focusing on noteworthy items. A positive revenue variance was mostly thanks to the Nucor Coatings expansion capacity fee of \$18k. The main negative variance was the lift station pump replacement project (\$47k) and the sludge removal - both needed maintenance items. No major concerns shared. The budget is expected to track to the plan by year-end. Dan Guard shared his wisdom with aging infrastructure with the newness now worn off, noting the budget should build those expected increases in forthcoming maintenance.
- iii. USIC expenses are still on budget with \$927.88 spent last month on 49 locates equating to less than \$19 per ticket.
- iv. The RDC loan repayment should be paid off in November, freeing up \$4.5k each month to put towards the capital fund and future capital expenses.
- v. No major website updates; some increased traffic on the events page/live stream linked there.

D. Maintenance Report - Astbury Water Technologies

1. Tom Astbury reported the plant operated at an average flow of 76,800 gallons per day (GPD) (77% capacity) with max flow of 185,000 GPD and minimum flow of 42,000 GPD (all slightly elevated) last month. The plant is in full compliance. (Surge capacity max is 200k GPD.)

2. The flow meter was misreading and overestimating the effluent in May and June; that is now fixed. Flow measurements should be more accurate going forward.
3. The influent lift station level transducer needs to be replaced with equipment costing \$1,646 (labor not included).
4. Flygt "non-explosion proof" pump for lift station inventory needs to be ordered (6-8 week lead time) for \$16,366.95 + 15% markup by Astbury (\$18,822). Dan Guard confirmed this is the same pump considered a few months ago; held off to save up. Kellner noted the capital fund would still have \$30k+ remaining if purchased. Amy Moore confirmed this pump is for the lift station and is now receiving flow from Nucor Towers. Nucor Coatings will be sending flow there soon, emphasizing the timeliness of getting the pump.

Motion to approve the pump and transducer equipment orders not-to-exceed (NTE) \$19,146 made by Mike Warren. Greg Morrison seconded. No further discussion. Motion passed 3-0.

5. Six staff members were trained by Aqua-Aerobic (paid for by Astbury) to stay sharp on the WWTP operations and maintenance. As part of that visit, Aqua-Aerobic developed a spare parts list totaling \$28k+ to have on hand for planned maintenance.

II. Project Updates:

None

III. New Business

None

IV. Old Business

A. Proposed Resolution for No More Metering - BCS Management, Inc.

Kellner reiterated that the District is not set up to efficiently handle metering. There are two (2) users who have been on meter charges since the start. A customer recently switched to metering, attempting to save money. Then they switched back seeing they would not be saving money. For clarity, a public decision, resolution, or revised ordinance needs to be made or shared (if done so in the past.) Tyler Nichols said some records have been found from 2022 suggesting the decision was made to cease metering. TMSC Law plans to continue to search for the complete 2022 use ordinance or bring forward a new, amended one for adoption soon.

(Tabled.)

V. Approval of Claims

A. Account Payable Voucher Claims = \$63,471.31

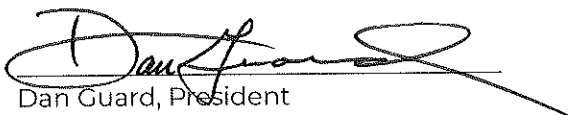
Greg Morrison motioned to approve claims payment as presented. Mike Warren seconded. No further discussion. Motion passed 3-0.

VI. Adjournment

Mike Warren moved to adjourn. Dan Guard seconded. Motion passed 3-0. The meeting adjourned at 4:21 pm. (Joyce will stop by later this week to sign; Amy Cating to pick up APV and checks to disburse after.)

Submitted by Chris Kellner - BCS Management

Approved 9-10 2025


Dan Guard, President