

MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT
6/11/2025 Board Meeting Minutes
Montgomery County Government Center
1580 Constitution Row - Suite E
Crawfordsville, IN 47933

Board members present: VP Mike Warren, Treasurer Joyce Grimble, David Reeves, Greg Morrison (Absent - Chairman Dan Guard)

Also present: Chris Kellner - BCS Management; Tyler Nichols - Taylor, Minnette, Schneider, and Clutter P.C.; Amy Moore - VS Engineering

Call to Order - VP Mike Warren called the meeting to order at 4:00pm. Quorum present.

I. Management & Administration:

A. Minutes & Board Meeting Schedule

Minutes for 05/14/2025 were provided by BCS Management for Board approval. *Greg Morrison made the motion to approve the minutes. Joyce Grimble seconded. Motion passed 4-0.*

Memo for executive session held 05/14/2025 were provided by TMSC Law for Board approval. *David Reeves made the motion to approve the minutes. Joyce Grimble seconded. Motion passed 4-0.*

B. Treasurer's Report: Operating Fund Bank Balance = \$104,276.37 | Grinder Pump Maintenance Fund Balance = \$9,835.49 | Capital Fund Balance = \$40,179.64

C. Administrative Report - BCS Management

- i. Kellner shared a copy of the monthly administration report. Cash balances are at a healthy 2-3x regular operating claims sitting at \$150k end of this past month. A net operating surplus of \$19,323.11 for the month was reported, bringing the YTD surplus to \$16,754.41.
- ii. BCS recommends starting to build up the capital fund and grinder pump maintenance fund through a regular cadence of internal transfers from the operating fund. A monthly cadence is recommended.
- iii. USIC expenses are still on budget with \$995.12 spent last month on 56 locates - that's less than \$18 per ticket.
- iv. Live streaming testing continued during today's meeting (and was successful). Last month until compliance is required in July.
- v. The Nucor expansion was labeled "Nucor Coatings" and continued to progress.
- vi. Kellner continued the rate reduction strategy, emphasizing BCS's success in a nearby county with a significant compelled connection enforcement effort.
- vii. For the website, BCS updated the Project page with brief updates about re-applying for SRF funding in 2026. (Details included on monthly traffic in the digital filing system.)
- viii. (TMSC Law had no update on the USIC / Winhoven Law Suits)

D. Maintenance Report - Astbury Water Technologies

1. Tom Astbury reported the plant operated at an average flow of 50,500 gallons per day (GPD) (48% capacity) with max flow of 107k GPD and minimum flow of 35k GPD. Plant in full compliance. (Surge capacity max is 200k GPD.)
2. The pump replacement work at South Lift Station 1B is ongoing, preparing to serve the Nucor expansion in July. Amy Moore emphasized the design is for two (2) redundant pumps not a "back up" pump. The District will purchase the secondary / redundant pump soon when funding is appropriately allocated.

II. Project Updates:

None

III. New Business

A. Proposed Resolution for No More Metering - BCS Management, Inc.

Kellner explained that out of 113 users there are 3 metered. One of which switched to metering in the past month, then requested to switch back to nonmetered / flat rate because it would cost more based on that first month's water meter flow data. In the past circa 2019 the Board discussed removing metering for new users / no switching but no resolution, revised Use Ordinance, or minutes demonstrating a decision was made to that effect. The District is not set up to properly manage metered customers and the scale of the system at this time does not support making the investments to do so.

BCS recommended a resolution be made to modify the Use Ordinance to discontinue all metering and prevent future metering. A draft is presented for a first read and further discussion. Joyce Grimbale asked if a second or third read is required before adoption. Tyler Nichols stated our policies do not require more readings; however, he would like to research further before a final decision is made. TMSC Law will present findings at the next meeting. Tabled until next month.

B. Proposed Monthly Funds Transfers - BCS Management, Inc.

BCS recommended that the District start transferring \$1000 from the Operating Fund to the Grinder Pump Maintenance Fund and \$1000 from the Operating Fund to the Capital Fund. The cadence recommended is monthly. Joyce Grimbale suggested that the transfer be set up as a recurring / automatic transfer. Treasurer Grimbale expressed concern about a minimum balance threshold for the Operating Fund. BCS recommends maintaining at least \$80k (or about 2x regular operating claims) assuring the Board that a \$2000 automatically transferred (evenly split) to the GPM and Capital Fund is sustainable as is.

Motion to set up automatic monthly transfers of \$1000 from the Operating Fund to both the GPM and Capital Fund made by David Reeves. Second by Greg Morrison. Joyce pointed out that Amy Cating (the fiscal agent) already manages transfers; Kellner confirms shared confidence that Amy Cating is capable of managing these new monthly transfers. No further discussion. Motion passed 4-0.

IV. Old Business

A. Public Meeting Video Access Compliance - BCS Management, Inc.

Kellner thanked the board and others for continuing best practices during live streaming. July 1, 2025 compliance is required (ongoing).

V. Approval of Claims

A. Account Payable Voucher Claims = \$49,566.76

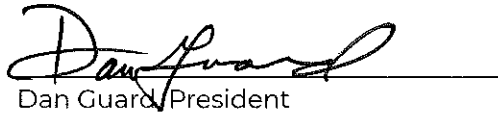
David Reeves motioned to approve claims payment as presented. Greg Morrison seconded. No further discussion. Motion passed 4-0. (David Reeves delivering signed claims APV to Amy Cating.)

VI.Adjournment

Joyce Grimble moved to adjourn. Greg Morrison seconded. Motion passed 4-0. The meeting adjourned at 4:23pm.

Submitted by Chris Kellner - BCS Management

Approved 7-9- 2025


Dan Guard, President