

MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT
02/12/2025 Board Meeting Minutes
Montgomery County Government Center
1580 Constitution Row - Suite E
Crawfordsville, IN 47933

Board members present: Chairman Dan Guard, Greg Morrison, David Reeves, Mike Warren
(Absent - Treasurer Joyce Grimble)

Also present: Chris Kellner - BCS Management, Dan Taylor - Taylor, Minnette, Schneider, and
Clutter P.C., Amy Moore - VS Engineering

Call to Order - Chairman Dan Guard called the meeting to order at 4:00pm. Quorum present.

I. Management & Administration:

A. Minutes & Board Meeting Schedule

Minutes for 01/08/2025 were provided by BCS Management for Board approval. *David Reeves made the motion to approve the minutes. Greg Morrison seconded. Motion passed 4-0.*

B. Treasurer's Report: Operating Fund Bank Balance = \$83,356.50 | Grinder Pump
Maintenance Fund Balance = \$8,392.39 | Capital Fund Balance = \$42,016.30

C. Administrative Report - BCS Management

- i. Kellner shared a copy of the monthly administration report. Total claims were down from last month's spike (mostly due to Dutcher doubled / late pump & haul invoices); however, an unusually large USIC Locate expense was incurred - over a third of the annual budget. Kellner is investigating details. A net operating deficit of (\$11,055.51) for the month was reported, bringing the YTD deficit to (\$12,382.50).
- ii. Kellner shared the Annual Budget Review based on a detailed review of the claims and AFR (by fiscal agent, Amy Cating). The budget shows the improved financial performance of the District with an anticipated \$97k surplus. This allows the District to allocate \$8k each month to build up the capital fund.
- iii. Kellner noted that with Mike Warren now on the Board, replacing Jake Bohlander, a new VP should be voted on once the full Board is assembled. (Joyce out today.)

D. Maintenance Report - Astbury Water Technologies

- i. Tom Astbury was not able to attend the meeting so Dan Guard reported the plant operated at an average flow of 41,100 gallons per day (GPD) (41% capacity) with max flow of 86k GPD and minimum flow of 24k GPD. Plant in full compliance.

II. Project Updates:

None

III. New Business

A. Uncollectible Account Writeoff - BCS Management, Inc.

Kellner explained another account became uncollectible due to a property transfer before a lien could be applied. Amy Cating is actively applying liens, with 4 recorded recently. The District is often not proactively informed by the owners of these transfers until it is too late.

Motion to approve writing off uncollectible account of \$450.36 made by David Reeves. Second by Greg Morrison. No further discussion. Motion passed 4-0.

B. Growth Strategy Intro - BCS Management, Inc.

Kellner expressed how the District should revisit the strategy to add users to mitigate future rate increases. The incentive program in 2024 did not induce new users. Once the capital account is built up, would the Mace and Linnsburg project be possible? Amy Moore stated \$30k archeological study was the roadblock for that project before in the grant process. Kellner shared that the Town of New Ross reached out about needing a part-time operator for their system. Could that system be absorbed by the RSD? David Reeves shared that Lake Holiday may be a target where the RSD could sewer it and send the waste to New Market. Amy Moore said that the conservancy district there would have to be willing to cooperate. Eric and Theresa Lynch, members of the public in attendance, asked about selling effluent to Nucor. Amy Moore stated the wastewater effluent would need tertiary treatment in order to meet Nucor's use standards. While the pipe is set up to deliver said effluent to Nucor by design, it cannot be accepted. Dan Taylor shared the history of how the Redevelopment Commission (RDC) paid for the RSD construction helping to keep rates artificially low. Dan Taylor shared how currently there is a \$7M water pipeline project on Nucor Road by Indiana American Water. Dan Guard said slow, organic growth is the best way. Kellner urged ongoing growth discussions, gauging the Board's appetite for growth and District's capacity regularly.

IV. Old Business

A. Digital Forms Implementation - BCS Management, Inc.

Status update: The BCS web dev team has made the digital forms live online, leaving the existing pdf / hardcopy versions giving the user choice.

B. Public Meeting Video Access Progress - BCS Management, Inc.

Kellner will schedule training for the March / April timeframe to comply with the revised IC 5-14-1.5-2.9 which requires live transmission of the RSD meetings by July 1, 2025.

V. Approval of Claims

A. Account Payable Claims = \$53,270.10

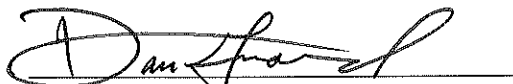
David Reeves motioned to approve claims payment as presented. Greg Morrison seconded. No further discussion. Motion passed 4-0.

VI. Adjournment

Dan Guard moved to adjourn. Greg Morrison seconded. Motion passed 4-0. The meeting adjourned at 4:41pm.

Submitted by Chris Kellner - BCS Management

Approved 3-12 2025


Dan Guard, President