

**MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT**  
**10/9/2024 Board Meeting Minutes**  
**Montgomery County Government Center**  
**1580 Constitution Row - Suite E**  
**Crawfordsville, IN 47933**

The Montgomery County Regional Water & Sewer District met in session on Wednesday, October 9<sup>th</sup>, 2024 at 4:00pm. The meeting was conducted at the Montgomery County Government Center in Crawfordsville, Indiana.

Board members present were: Chairman Dan Guard, Greg Morrison, Jake Bohlander

Board members absent: David Reeves, Treasurer Joyce Grimble

Also present: Chris Kellner - BCS Management, Dan Taylor - Taylor, Minnette, Schneider, and Clutter P.C., Jacob Beebe - VS Engineering, Tom Astbury - Astbury Water Technology

**Call to Order** - Chairman Dan Guard called the meeting to order at 4:01pm. Quorum present.

**i. Management & Administration:**

**A. Minutes & Board Meeting Schedule**

Minutes for 9/11/2024 were provided by BCS Management for Board approval. *Jake Bohlander made the motion to approve the minutes. Greg Morrison seconded. Motion passed 3-0.*

**B. Treasurer's Report:** Operating Fund Bank Balance = \$111,045.53 | Grinder Pump Maintenance Fund Balance = \$8,383.43 | Capital Fund Balance = \$4,501.23

*In Treasurer's absence, BCS reported balances as of Sep 30th (month end)*

**C. Administrative Report - BCS Management**

- i.** Kellner shared a copy of the monthly administration report printed for everyone. Total claims were \$64,549.71 with \$19,425.00 for pump & haul and a \$4,404.49 pass through claim for inspection of Landstar connection. Regular operating claims were higher than average in large part due to the SBOA audit invoice of \$13,358.40. This bi-ennial expense shall be added to the budget for rate study and planning purposes. A net operating deficit of \$10,878.85 for the month was reported.
- ii.** Amy Cating (District's fiscal agent) has requested that \$218.46 from an uncollectible account be written off as bad debt expense. The property was transferred to a new owner before a lien could be applied. By State law, that debt is uncollectible. Kellner suggested a motion be made now or in new business to approve. Taylor noted a suspension of rules would be needed to do so now rather than in new business..

*Motion to suspend the rules made by Jake Bolhander. Second by Greg Morrison. No further discussion. Motion passed 3-0.*

*Motion to approve writing off uncollectible account of \$218.46 made by Jake Bolhander. Second by Greg Morrison. No further discussion. Motion passed 3-0.*

- iii. New connections: Nucor Towers and Structures - permit to be issued as soon as inspector approves construction plans. Landstar connection complete, Elkins sending payment soon for inspection.
- iv. Connection incentive program: BCS sent the third letter informing residents about incentives, this time informing them of the BCS financing availability.
- v. Kellner shared that the website's "Resources" page has now been significantly improved to be a more clear, step-by-step guide for new or would-be customers, their contractors, etc. This included posting the Public Notice of the rate increase.
- vi. Kellner noted Astbury's quick response to the gas meter leak from storm damage over the weekend.

#### **D. Maintenance Report - Astbury Water Technologies**

- i. Tom Astbury reported the plant operated at an average flow of 44,400 gallons per day (GPD) (44% capacity) with max flow of 63k GPD and min flow of 33k GPD. Plant in full compliance.
- ii. Astbury stated the sinkhole investigation near SR 32 W Lift Station will begin Monday (Oct 14th). He does not suspect the District's facilities are involved or at risk at this time.
- iii. Effluent lift station operational issue - August 28th they went out to troubleshoot. Issue is believed to be due to a power supply issue with the control panel. A quote for \$916 was provided today from Indiana Pump Works (IPW) to consider. Astbury requested approval for funds not to exceed \$1,000 to fix the issue.

*Motion to approve funding request by Astbury not to exceed \$1,000 to fix effluent lift station issue made by Jake Bolhander. Second by Greg Morrison. No further discussion. Motion passed 3-0.*

#### **II. Project Updates:**

None

#### **III. New Business**

##### **A. Public Hearing and Adoption of New Rates**

Dan Guard opened the Public Hearing at 4:13pm concerning the Rate Ordinance 2024-01 prepared and presented by Dan Taylor. No members of the public were present to make comments or ask questions. Dan Guard closed the Public Hearing at 4:14pm.

*Motion to approve Rate Ordinance 2024-01 as presented made by Jake Bohlander. Second by Greg Morrison. Kellner asked if it was possible to add the current permit and inspection fees (e.g. Commercial/Industrial users pay the actual cost of inspection) which the Board approved to increase in the January 2024 meeting to the schedule of fees in the Ordinance. Dan Taylor said it would have to wait until the next ordinance. Motion passed 3-0.*

#### **IV. Old Business**

##### **A. Lawsuit against Winhoven & USIC - Taylor, Minnette, Schneider & Clutter, P.C.**

Dan Taylor reported no new information and stated he would inform the Board as the case develops as needed. Dan Taylor requested this item of old business be removed from the agenda going forward.

**V. Approval of Claims**

**A. Account Payable Claims = \$64,549.71**

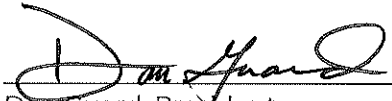
*Jake Bohlander motioned to approve claims payment as presented. Greg Morrison seconded. No further discussion. Motion passed 3-0.*

**VI. Adjournment**

*Dan Guard moved to adjourn. Jake Bohlander seconded. Motion passed 3-0. Meeting adjourned at 4:22pm.*

Submitted by Chris Kellner - BCS Management

Approved 11-13- 2024

  
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Dan Guard, President