

MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT
9/11/2024 Board Meeting Minutes
Montgomery County Government Center
1580 Constitution Row - Suite E
Crawfordsville, IN 47933

The Montgomery County Regional Water & Sewer District met in session on Wednesday, September 11th, 2024 at 4:00pm. The meeting was conducted at the Montgomery County Government Center in Crawfordsville, Indiana.

Board members present were: Chairman Dan Guard, Joyce Grimble, Greg Morrison, Jake Bohlander

Board members absent: David Reeves

Also present: Lana Beregszazi - BCS Management, Allison Link - BCS Management, Dan Taylor - Taylor, Minnette, Schneider, and Clutter P.C., Amy Moore - VS Engineering, Tom Astbury - Astbury Water Technology

Call to Order - Chairman Dan Guard called the meeting to order at 4:00pm. Quorum present.

I. Management & Administration:

A. Minutes & Board Meeting Schedule

Minutes for 8/14/2024 were provided by BCS Management for Board approval. *Greg Morrison motioned to approve the minutes. Joyce Grimble seconded. Motion passed 4-0.*

B. Administrative Report - BCS Management

- i. Lana Beregszazi shared a copy of the monthly administration report printed for everyone. Total claims were \$39,313.99 with \$15,750.00 for pump & haul. Regular operating claims were \$12,148.24 resulting in a net operating surplus of \$17,693.91. The RDC loan repayment begins in December.
- ii. Miscellaneous - Dan Taylor brought rate Ordinance No 2024-01 to discuss
- iii. SBOA audit - corrective action plan completed. Dan Taylor received everyone's signature except David's (absent).
- iv. Lana Beregszazi ordered 4 spare pumps. Rick Layton was to coordinate delivery to the plant. Tom Astbury stated that the pumps did get delivered but that they weren't great at communicating the delivery.
- v. New connections: Nucor Towers and Structures - Contractors suggested by VS were hired and plan to call VS Engineering when they're ready for inspection. They will be responsible for that inspection cost. \$37,500 will be received by October to put in the Capital fund. Lana Beregszazi suggested paying down the RDC debt with that money.
- vi. Landstar - Lana Beregszazi says as of yesterday VS has approved for a new inspection. That invoice of \$381.63 will be sent to Lana Beregszazi and Amy Cating.
- vii. Connection incentive program: Lana Beregszazi stated she's had a couple folks reach out about financing their connection. BCS Management can now finance connections through third party providers pending credit approval. BCS will be

- sending out a letter to remind people of the connection incentive and that they can finance their connection as well.
- viii. Lana Beregszazi shared a website update: business as usual, nothing new to update.

C. Maintenance Report - Astbury Water Technologies

- i. Tom Astbury reported the plant operated at an average flow of 54,100 gallons per day (GPD) (54% capacity) with max flow of 133k GPD and min flow of 35k GPD. Not worrisome. Manhole has been fixed, still not 100% what caused it. Amy Moore provided Tom with a fiberglass marker that will help identify the manhole.
- ii. Tom Astbury reported that 4 grinder pumps were delivered to the treatment plant. Will be using pumps that are in storage for future connections, better to put them in the ground and to use sooner than later.
- iii. Effluent lift station operational issue - August 28th they went out to troubleshoot. Issue is believed to be due to a power supply issue with the control panel. A quote to fix this will be provided at the next board meeting. Stuart will be stepping in for Mark as Certified Operator of Record. Need to replace Mark with Stuart's contact information on MCRSD website. That paperwork will be processed once signed by Dan Taylor. Tom Astbury states that the treatment system remains in good hands with Stuart.
- iv. Tom Astbury reported that their billing software/administrative software has changed, and that some of the invoices had glitches and they're working on a fix.

II. Project Updates:

None

III. New Business

A. Adoption of New Rates

Dan Taylor shared that the rate increase ordinance process began today. Public hearing will be October 9th, following the rate increase taking effect December 1st. Dan Taylor reviewed the Ordinance No. 2024-01 printed documents during the meeting. Dan Taylor asked Lana Beregszazi's opinion on the capacity fee. Lana Beregszazi states an extra \$500 per home won't be a needle mover for the connection. The Ordinance will be changed as Dan Guard gave Dan Taylor approval to do so. Letters will go out to ratepayers. Amy Moore asked who people will contact when they receive this letter. Dan Taylor stated it will be Lana Beregszazi.

IV. Old Business

A. Lawsuit against Winhoven & USIC - Taylor, Minnette, Schneider & Clutter, P.C.

Dan Taylor reported we are currently in the discovery phase of the case. Lana Beregszazi has been providing items to Dan Taylor to help with this phase. Dan Taylor predicts mediations will begin late in the year or first quarter of next year, and that there have been no offers from either defendant to pay. Lana Beregszazi asks if we want to add any additional costs to the claim in addition to the Astbury invoice. Dan Taylor says no, but the Astbury invoice can still be reimbursed.

B. Materiality Threshold and Capital Asset Policy - BCS Management

Lana explained the overview of the materiality threshold policy and the capital assets policy. Dan Taylor has read both policies and supports both to be signed.

V. Treasurer's Report

A. Operating Fund Bank Balance = \$71,702.50 | Grinder Pump Maintenance Fund Balance = \$18,007.26 | Capital Fund Balance = \$4,500.49

B. Account Payable Claims = \$39,313.99

Joyce Grimbe motioned to approve claims payment as presented. Jake Bohlander seconded. No further discussion. Motion passed 4-0.

VI. Adjournment

Dan Guard moved to adjourn. Greg Morrison seconded. Motion passed 4-0. Meeting adjourned at 4:29pm.

Submitted by Allison Link - BCS Management

Approved 10 - 10 - 2024



Dan Guard, President