

MONTGOMERY COUNTY REGIONAL SEWER DISTRICT

1/10/2024 Board Meeting Minutes Montgomery County Government Center 1580 Constitution Row - Suite E Crawfordsville, IN 47933

The Montgomery County Regional Water & Sewer District met on Wednesday, January 10th, 2024 at 4:00 pm. The meeting occurred at the Montgomery County Government Center, 1580 Constitution Row – Community Meeting Room, Crawfordsville, IN 47933.

Board members present were Dan Guard (Off-site), Jake Bohlander, Joyce Grimble (Off-site) and Greg Morrison.

Also present: Lana Beregszazi- BCS Management; Tom Astbury- Astbury Water Technology; Lori Dossett- Montgomery County Administrative Assistant; Amy Cating – In the Black Bookkeeping; Dan Taylor- Attorney for RSD; Jacob Beebe- VS Engineering; Nikki Franklin-Peters Franklin, LTD

- I. **Call to Order** – Dan Guard called the meeting to order at 4:13 pm due to technical difficulties.

II. **Management & Administration**

Minutes Approval

Minutes for 11/8/23/2023 were provided by BCS Management for board approval.

Joyce Grimble moved to approve the minutes from 11/8/2023. Jake Bohlander seconded. Motion passed 4-0.

Administrative Report

Lana Beregszazi, BCS Management, reported on administrative items. Copies of the report were emailed to the board prior to the meeting.

- Financial
 - Regular operating receipts since the rate increase indicate that the RSD is operating in the black since the rate increase.
- BCS Management has not received any calls post-rate increase. Dan Guard reported no calls received either.
- 2023 Profit and Loss Report was attached in the report prior to the meeting.
 - Displays a loss for 2023; however, rate increase took effect toward end of calendar year.
- The RDC loan has been received and is being tracked.
 - Repayment Clause was discussed. Dan Guard and Amy Cating will continue to monitor and track.
 - Dan Taylor will need to be included in communication to process claims.
- Discussion of recent sewer force main disruption due to fiber optic contractor hitting the line near Nucor Steel.

- BCS Management filed an investigative complaint with USIC. The claim is ongoing.
- Astbury Water Technology is compiling expenses that are being incurred.
- Total, including expenditures, to be filed with USIC claim.
- Jason Owens (Owens Sewer Service/Danville, IL) has been contracted as the designated RSD Inspector
 - The current inspection charge is \$75 per home; Lana Beregszazi recommended raising the total fee to \$150 to, \$125 to be paid to Jason Owens and charging an additional \$25 to be filed as an administrative fee.
 - Dan Taylor discussed that this will need to be authorized by ordinance since it is a rate change.
 - Dan Guard made a motion for this rate change to be presented by Lana Beregszazi and Dan Taylor; Greg Morrison seconded. There was no further discussion. Motion passed 4-0. This will be presented at the next scheduled meeting.
- New Connections
 - VS requested some revisions for construction permit application for Landstar CDL training site. Revisions have not been received at current time.
 - Results in a 3 EDU assessment, \$4500 connection fee, and customized inspection fee.
 - Home at 2297 S. Nucor Rd. Jason Owens has completed inspection. Home has been confirmed and is ready to proceed.
 - Home at CR 100S will need to be connected as part of SR 126 overpass project land acquisition. No further information has been received at this time.
- Website activity for the 2023 year was reviewed. This will continue to be tracked.
- 2024 Meeting Schedule will be added to the Events page on the website, once approved.

Maintenance Report

Tom Astbury, Astbury Water Technology, reported based off of the previous two months.

- Average flow rate from October 2023 was 49,000 gallons while November 2023 was 37,000 gallons. This continues to be at half-capacity.
- The gravity main break has been repaired and will require some restoration work. Price Excavating will complete this beginning in Spring 2024.
 - Vendor invoices are being gathered. The total costs are currently over \$20,000. This should be paid for by the fiber-optic contractor through the USIC claim. Pictures have been taken for documentation.
 - Large amounts of aggregate/debris got into the influent screen(s), resulting in additional cleaning.
- Approval requested for \$2900 fee for VFD (surge protection).
 - This is for a second control panel and is separate from previously discussed.
 - In Nov. 2023, Duke Energy came on-site to monitor the power quality; no abnormalities noted.
 - Dan Guard motioned for approval; Jake Bohlander seconded. Motion passed 4-0.
- Discussion of manholes that were damaged (likely by mowing crew).

III. Project Updates

Lift Station Protection Structures

Jacob Beebe, VS Engineering, shared project updates.

- The lift station for 1A is complete. Amy Moore did an onsite construction check, adding that it was successful. Invoice yet to be received at current time.

Rate Study Update

Nikki Franklin shared a draft rate study report prior to the meeting.

- Adjustments have been made to the 2023 Actual Expenditures. Inflation did result in some adjustments.
- Outstanding Questions:
 - Additional financial documents to be provided by Lana Beregszazi for rate study completion
 - Major Capital Liens for the next 3-5 years for upgrades requiring maintenance and upgrades were included.
 - Schedule of maintenance and upgrades. Nikki would like to have a discussion with Astbury about this schedule.
 - Questions about rate structure. Final analysis will be shared at the next meeting in February 2024.

IV. New Business

- Dan Guard noted that Brad Monts has resigned from the RSD board. The board will need to appoint a new Treasurer.
 - Lana Beregszazi discussed primary responsibilities of Treasurer.
 - Dan Guard and Lori Dossett will sign checks next week.
 - A new board member will be appointed and confirmed in the near future.

V. Old Business

Grinder Pump Use Language Changes

Lana Beregszazi discussed that there was a grinder pump stop pump malfunction resulting in roughly \$6,000. Liability needs to be clearer moving forward from a legal perspective regarding financial responsibility.

- No update at the current time; however, Dan Taylor will work on this.

VI. Treasurer's Report

Lana Beregszazi shared information due to current lack of Board Treasurer.

Operating Bank balance: \$83,486.81

GPS Maintenance Fund Balance: \$14,252.83

Regular Claims:

December Claims: \$51,382.77

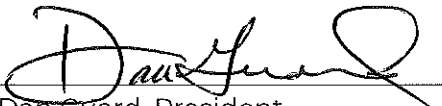
January Claims: \$46,633.55

Dan Guard moved to approve regular claims for December and January. Jake Bohlander seconded. Motion passed 4-0.

- VII. Adjournment-** Having no other business to come before the Board, Greg Morrison moved to adjourn while Jake Bohlander seconded. Meeting adjourned at 4:44 pm.

Submitted by Lana Beregszazi- BCS Management

Approved this 14 day of February, 2024.



Dan Guard, President