

## MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT

### 9/13/2023 Board Meeting Minutes Montgomery County Government Center 1580 Constitution Row - Suite E Crawfordsville, IN 47933

The Montgomery County Regional Water & Sewer District met on Wednesday, September 13th, 2023 at 4:00pm. The meeting occurred at the Montgomery County Government Center, 1580 Constitution Row – Community Meeting Room.

Crawfordsville, IN 47933. Board members present were Dan Guard, Brad Monts, Jake Bohlander, and Joyce Grimble. Board member Greg Morrison was absent.

Also present: Tom Klein – Montgomery County Administrator; Tom Astbury - Astbury Water Technologies; Lana Beregszazi - BCS Management; Amy Moore, VS Engineering; and Dan Taylor – Taylor, Minnette, Schneider & Clutter, P.C.

**I. Call to Order** – Dan Guard called the meeting to order at 4:02pm.

#### **II. Management & Administration:**

##### **Minutes Approval**

Minutes for 8/9/2023 were provided by BCS Management for board approval.

*Brad Monts moved to approve the minutes from 8/9/2023. Joyce Grimble seconded. Motion passed 4-0.*

##### **Maintenance Report - Astbury Water Technology**

Tom Astbury, Astbury Water Technologies, provided a written maintenance and operations report to the board. He reported that plant inflow operations were at 42% of capacity in average daily flow. He did confirm that this is a lower flow than usual and that this may be related to current dryer weather conditions.

He pointed out that he was able to negotiate pump rental costs down to only one month, saving the district thousands of dollars on pump rental. He also noted that repairs and cleanouts approved in the previous month were completed and done well.

Full details are included in the written operations and maintenance report.

##### **Administrative Report**

Lana Beregszazi, BCS Management, reported on administrative items under a new regular report to the board titled Administration report. Paper copies of this report were provided to the board.

- Unused land and cellular line accounts were being cancelled through AT&T which will result in a savings to the RSD of \$2,300 annually.
- A new bank account for the grinder pump maintenance fund was setup by Brad Monts. Amy Cating of In the Black bookkeeping transferred funds to this account and will continue to transfer collected grinder pump maintenance fees to this account monthly.
- New Connections – the Landstar CDL training facility site development continues. Amy Moore of VS Engineering reported that the developer representative has proposed the use of an onsite septic system instead of connecting to the sewer. The Board members stated that they are not generally supportive of onsite septic systems near the utility's facilities but that they would discuss the issue if a request is made. Lana Beregszazi reported that the county building department and the county health department also do

not support such a proposal at this time. Amy Moore or Lana Beregszazi are to convey this message to the developer representative.

- The RSD website has been updated with rate increase information, regular checks were completed and an activity report pulled from the Google Analytics platform for a 28 day period was attached to the administrative report.
- Dan Guard reported that he and Jake Bohlander attended the RDC meeting that was held earlier that day to request a \$50,000 operating loan. This loan is to pay for outstanding accounts receivable, various equipment replacements and the lift station protection project that had been pending for some time. The loan was approved by the RDC – no payments are required for 12 months, repayment should be completed over the course of 12 months, interest rate is to be determined.

### III. Project updates

#### Rate Increase

Ms. Beregszazi reported that notices were sent, the public hearing was completed last month, and more information was posted on the website. She also noted that the BCS Management office has received multiple phone calls from rate payers who are primarily asking questions about the second notice and timing of the increase. No petitions of objection were filed.

Dan Guard presented a handwritten letter that had been received from a rate payer to the County Government building that week. The 50% rate increase will take effect October 1<sup>st</sup>, 2023.

#### Nucor Facility Expansion and WWTP Expansion

No update this meeting

### IV. New Business

#### V. Old Business

### VI. Treasurer's Report

**Total Accounts Payable Claims = \$47,406.49**

**Adjusted Accounts Payable Claims = \$30,081.49**

The board agreed to continue the emergency operating budget for another month until the rate increase takes effect. As a matter of ongoing policy, Dutcher will be paid for pump and haul service upon receipt of payment for those services from the end user. Adjusted claims total includes reduced payment to certain vendors and does not include Dutcher's claims for pump and haul.

Brad Monts noted that the total on the claims sheet report was \$50.00 more than the total reported in the meeting. The board agreed to have the claims sheet record adjusted after the meeting for state reporting.

*Brad Monts moved to approve adjusted claims of \$30,081.49 as presented. Jake Bohlander seconded. Motion passed 4-0.*

**Regular sewer billing receipts: \$23,344.28**

**Operating Bank balance: \$82,364.71**

**GPS Maintenance Fund Balance: \$12,930.00**

### VII. Adjournment

*Having no other business to come before the Board, Dan Guard moved to adjourn.*

Meeting adjourned at 4:32 pm.

Submitted by Lana Beregszazi– BCS Management

Approved this \_\_\_\_ day of October, 2023.

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Dan Guard, President