

**MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT
06/08/2022 Board Meeting Minutes
Montgomery County Government Center
1580 Constitution Row - Suite E
Crawfordsville, IN 47933**

The Montgomery County Regional Water & Sewer District met on Wednesday, June 8th, 2022 at 3:00pm. The meeting occurred at the Montgomery County Government Center, 1580 Constitution Row - Suite E Crawfordsville, IN 47933. Board members present were: Chairman Dan Guard, Jake Bohlander, Brad Monts, and Greg Morrison

Also present: Sewer District Attorney Stu Weliever- Henthorn Harris Weliever & Petrie P.C.; Tom Astbury- Astbury Water Technologies; Lana Beregszazi and Davis Lamm - BCS Management; Kenny Birk - VS Engineering; Amy Cating, In the Black; Lori Dossett.

I. Call to Order – Chairman Dan Guard called the meeting to order at 3:02pm.

I. Management & Administration:

Minutes Approval

Minutes for 05/11/2022 were provided by BCS Management for board approval.

Dan Guard motioned to approve the minutes from 05/11/2022. Brad Monts seconded. Motion passed 4-0.

Maintenance Report - Astbury Water Technology

Tom Astbury, Astbury Water Technologies, reported that the headworks upgrades are complete. Astbury is working with district engineer Amy Moore to fix the damage resulting from a semi-truck colliding with a grinder pump lid and other district infrastructure near the Pilot station. At this point, nobody knows who is responsible for the damage.

Website Report – BCS Management

BCS Management has updated the resources page of the site and is working with Amy Cating to integrate the new electronic payment system into the website.

New Connections

VS and BCS had a meeting with Tempur Sealy’s contractor Shiel Sexton and agreed on a connection inspection method. Per district engineer Amy Moore, Tempur’s connections will have to pass a visual inspection via CCTV and an air test. Uncovering the connections will not be needed.

Billing Update

In the Black, VS, and BCS reviewed the current commercial bills and made changes to better follow the district’s rate ordinance. Several commercial users were being charged unusually low sewer bills, which conflicts with the ordinance’s requirement to charge all unmetered users for a minimum 1 EDU. This change, plus revised rates based on updated employee counts, will be implemented in the next billing cycle.

II. Old Business

Conice LLC Property

District Attorney Stu Weliever reported that the delinquent bills were paid by Conice LLC in compliance with his letter. It has until the end of June to complete connection to the district collection system.

The issue of the property's septic tank remains. DLZ and its subcontractors were paid to decommission the property's septic tank, but that was not done.

Dan Guard motioned to approve the district attorney's sending of a letter to DLZ requiring the decommissioning of the Conice property's septic tank. Jake Bohlander seconded. Motion passed 4-0.

Mace and Linnsburg septic elimination

Ms. Beregszazi and Ms. Moore provided quotes for a preliminary cost study and informational campaign for a collection system expansion to the communities of Mace and Linnsburg where failed and failing septics are known to be prevalent.

Brad Monts motioned to approve BCS Management and VS Engineering to complete an initial survey, study, and cost estimate for a collection system expansion to Mace and Linnsburg. Dan Guard seconded. Motion passed 4-0.

Lexicon delinquent billing

Mr. Weliever reported that Lexicon paid the delinquent charges requested in his letter.

III. New Business

Billing Cycle Changes

Amy Cating reported that there is a 2-3 month lag between the phase 1 and 2 customers' billing cycle. This means that some customers are paying for April and May bills in June, which complicates the district's accounting. To solve this, the customers whose billing cycle is behind will be charged for two months in the next billing cycle to catch up, then will resume on the normal cycle thereafter.

Greg Morrison motioned to approve Amy Cating to send a letter to customers requesting to collect the lagged bills. Jake Bohlander seconded. Motion passed 4-0.

IV. Treasurer's Report

Accounts Payable Claims = \$32,655.77

Brad Monts motioned to approve claims for \$32,655.77 as presented. Greg Morrison seconded. Motion passed 4-0.

V. Adjournment

Having no other business to come before the Board, Dan Guard moved to adjourn. Meeting adjourned at 3:51pm.

Submitted by Davis Lamm – Project Manager - BCS Management

Approved this ___ day of July, 2022.

Dan Guard, President