

MONTGOMERY COUNTY REGIONAL WATER & SEWER DISTRICT
04/13/2022 Board Meeting Minutes
Montgomery County Government Center
1580 Constitution Row - Suite E
Crawfordsville, IN 47933

The Montgomery County Regional Water & Sewer District met on Wednesday, April 13th, 2022 at 3:00pm. The meeting occurred at the Montgomery County Government Center, 1580 Constitution Row - Suite E Crawfordsville, IN 47933. Board members present were: Chairman Dan Guard, Mark Davidson and Brad Monts (via Zoom).

Also present: Sewer District Attorney Stu Weliever- Henthorn Harris Weliever & Petrie P.C.; Tom Astbury- Astbury Water Technologies; Lana Beregszazi and Davis Lamm - BCS Management; Amy Moore- VS Engineering; Amy Cating, In the Black; Lori Dossett; Scott Hornsby - GAI Consultants.

I. Call to Order – Chairman Dan Guard called the meeting to order at 3:01pm.

II. Management & Administration:

Minutes Approval

Minutes for 03/09/2022 were provided by BCS Management for board approval.

Dan Guard motioned to approve the minutes from 02/09/2022. Brad Monts seconded. Motion passed 2-0. (Mark Davidson abstained)

Maintenance Report - Astbury Water Technology

Tom Astbury, Astbury Water Technologies, stated that the plant continues to operate in compliance. He noted that the plant measured some abnormally high flows due to the dewatering of sludge to be removed by Karle Enviro. These flows were clear water from the sludge being re-processed through the plant.

Mr. Astbury outlined the need for two maintenance items. The first item requested is a high-level alarm in the influent lift station. The second is an explosion-proof thermometer in the headworks that will alert operators if the vent system allows too much cold air to enter and starts to freeze pipes.

Brad Monts motions to approve Astbury's expenditure of up to \$8,500 for the headworks temperature monitoring equipment and lift station alarm. Dan Guard seconded. Motion passes 3-0.

Website Report – BCS Management

BCS Management continues to monitor and update the website. Minutes and agendas have been posted and various updates have been made. BCS will be updating the resources page to make it more user-friendly.

New Connections

There have been no new connection applications this month.

III. Project Updates:

WWTP Expansion Design

Scott Hornsby from GAI Consultants presented the 100% design plans for the WWTP expansion.

Amy Moore, VS Engineering, asked what the permitting timeline is once the board decides to move forward with the expansion. The permit will take about 90 days, then construction will take about a year.

Mark Davidson asked what happens if the rules and regulations governing WWTP design change between now and when the plant meets the threshold for expansion. After some discussion, Scott Hornsby and Lana Beregszazi agreed that some changes are likely within the next five years, but GAI and the board will be aware of them before the permitting process. Further, if a construction permit is granted and the rules change after, the permit will still be valid.

IV. New Business

Conice LLC Property

District Attorney Stu Weliever summarized an issue surrounding a property on which the district installed a grinder pump during the 2017 collection system installation. The owner of building at 3450 E SR 32 paid for the early bird program in October 2017 and the district ran a lateral to the property and installed a grinder pump unit. The property owner also signed a septic tank elimination agreement, which required him to cease use and decommission the building's septic tank. The district's inspection contractor at the time inspected the property and attested to the decommissioning of the septic tank. The property owner was billed from then until October of 2021 when he contacted the district and requested that the bills be credited to his account for future bills since he had never connected the grinder pump to his building. According to Mr. Weliever, the septic tank is still in use. Amy Moore is in the process of obtaining the daily inspection notes from the contractors and engineers who completed the Phase 2 expansion. Amy Cating, In the Black Bookkeeping, reported that the property owner stopped paying bills and that she suspended billing while the situation was being investigated by the district.

Brad Monts motions to not refund or credit David Price or Conice LLC for paid sewer bills and require them to pay all unpaid bills since October 2021. He also motions to approve the district attorney to contact DLZ and the other Phase 2 contractors, require them to connect the property's grinder pump unit, and decommission the septic tank. They will have 60 days from the receipt of the letter to comply. Dan Guard seconded. Motion passes 3-0.

Mace and Linnsburg septic elimination

Ms. Beregszazi and Ms. Moore have been working on a plan to run sewer to Mace and Linnsburg. Ms. Moore reports that the three streams in the area are listed by the state as impaired waterways. She and Ms. Beregszazi request approval from the board to complete a study and cost estimate. Dan Guard agreed that this project would be worthwhile and requested a proposal be presented in May for the initial surveying and public outreach to be completed by VS and BCS.

Deceased customer billing

Mark Davidson motioned to waive the fees charged to the customer at 4224 E Chigger Hollow North Drive. Dan Guard seconded. Motion passes 3-0.

Lexicon delinquent billing

Amy Cating reported the commercial customer Lexicon Inc. missed a payment in 2021 and told her that they do not pay penalties. Stu Weliever recommended pushing this issue to next meeting.

Billing standard operating procedures

Amy Cating reported that the district does not have a specific definition of late payment, which makes it difficult to fairly assess late fees for customers who pay via mailed check.

Brad Monts motioned to define late payment as a check whose envelope is postmarked after the billing deadline. For checks sent by bank bill pay systems, the check must be dated on or before the billing deadline. Dan Guard seconds. Motion passes 3-0.

V. Treasurer's Report

Accounts Payable Claims = \$41,050.53

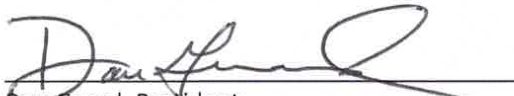
Dan Guard motioned to approve a claim for \$41,050.53 as presented. Brad Monts seconded. Motion passed 3-0.

VI. Adjournment

Having no other business to come before the Board, Dan Guard moved to adjourn. Mark Davidson seconded. Meeting adjourned at 4:13pm.

Submitted by Davis Lamm – Project Manager - BCS Management

Approved this 11 day of May, 2022.


Dan Guard, President